Diamond Harbour Municipality

P.O.- Diamond Harbour, South 24 Parganas, Pin- 743 331

website: diamondharbourmunicipality.org // e-mail: dh.municipality@gmail.com

Memo no: - 3324/K-12/DHM/26 Date: - 30.09.2026

Corrigendum Notice

With reference to the NIT e-Tender No. WBMAD/ULB/DHM/NIT-15/379(e)/AMRUT 2.0/2026-2027, Memo. No. – 3172/K-12/DHM, Dated: - 03/09/2026, it is hereby notified that the last date and time for submission of the tenders has been extended due to the receipt of in-sufficient bids.

The revised schedule is as under:

Sl No	Particulars	Date & Time
1.	Bid Submission closing date	28/09/2026 at 16:00PM.
2.	Revised Bid Submission closing date	09/10/2026 at 16:00PM.
3.	Bid Opening date	30/09/2026 at 16:30PM.
4.	Revised Bid Opening date	12/10/2026 at 16:30PM.
5.	Date of uploading list for Technically Qualified Tenderers (on line)	To be notified later

30/09/2026

Executive Officer
Diamond Harbour Municipality

Executive Officer
Diamond Harbour Municipality
South 24 Parganas

NOTICE INVITING

E- TENDER

TERMS & CONDITIONS OF e TENDER

OFFICE OF THE BOARD OF COUNCILLOR

DIAMOND HARBOUR MUNICIPALITY

DIAMOND HARBOUR,

SOUTH 24 PARGANAS

West Bengal – 743 331

Diamond Harbour Municipality

P.O.- Diamond Harbour, South 24 Parganas, Pin- 743 331

website: diamondharbourmunicipality.org // e-mail: dh.municipality@gmail.com

Memo no: - 3172/K-12/DHM/26

Date: - 03.09.2026

NOTICE INVITING e-TENDER NO: - WBMAD/ULB/DHM/NIT-15/379(e)/AMRUT 2.0/2026-2027

The Executive Officer, Diamond Harbour Municipality, Diamond Harbour, South 24 Parganas invites e-Tender (Electronic Tender) from the eligible, resourceful, experienced & bona- fide contractors as per the enclosed underneath scheme of works.

SL NO	Name of Work	Estimated Amount in (Rs.)	Earnest Money (2%) in (Rs.)	Period of Completion	FUND
1.	Permanent Road Restoration (Bitumen Road) for Clear Water Rising Main (DI-K9) for Length=3.711 KM & Permanent Road Restoration (Concrete Road) for Clear Water Rising Main (DI-K9) for Length=2.474 KM under Water Supply Scheme under AMRUT 2.0 within Diamond Harbour Municipality.	99,88,407.00	1,99,768.00	180 Days	AMRUT 2.0
2.	Permanent Restoration for Distribution Network (Bitumen Road) for 2.022 KM at Zone -1 & Permanent Restoration for Distribution Network (Concrete Road) for 6.077 KM at Zone-1 under Water Supply Scheme under AMRUT 2.0 within Diamond Harbour Municipality.	78,45,276.00	1,56,906.00	180 Days	AMRUT 2.0
3.	Permanent Restoration for Distribution Network (Bitumen Road) for 3.176 KM at Zone -2 & Permanent Restoration for Distribution Network (Concrete Road) for 7.690 KM at Zone-2 under Water Supply Scheme under AMRUT 2.0 within Diamond Harbour Municipality.	1,06,42,344.00	2,12,847.00	180 Days	AMRUT 2.0
4.	Permanent Restoration for Distribution Network (Bitumen Road) for 3.423 KM at Zone -3 & Permanent Restoration for Distribution Network (Concrete Road) for 10.931 KM at Zone-3 under Water Supply Scheme under AMRUT 2.0 within Diamond Harbour Municipality.	1,43,10,678.00	2,86,214.00	180 Days	AMRUT 2.0
5.	Permanent Restoration for Distribution Network (Bitumen Road) for 3.439 KM at Zone -4 & Permanent Restoration for Distribution Network (Concrete Road) for 6.588 KM at Zone-4 under Water Supply Scheme under AMRUT 2.0 within Diamond Harbour Municipality.	1,07,72,206.00	2,15,444.00	180 Days	AMRUT 2.0
6.	Permanent Restoration for Distribution Network (Bitumen Road) for 3.712 KM at Zone -5 & Permanent Restoration for Distribution Network (Concrete Road) for 7.444 KM at Zone-5 under Water Supply Scheme under AMRUT 2.0 within Diamond Harbour Municipality.	1,25,00,547.00	2,50,011.00	180 Days	AMRUT 2.0

1. In the event of e-filling, intending bidder may download the tender documents from the website : http://wbtenders.gov.in directly with the help of Digital Signature Certificate & necessary payment of Earnest Money should be remitted online either by 'Net Banking' (having their account any listed bank with such facility) through ICICI Bank Payment Gateway, or through RTGS/NEFT, using online pre-filled challans generated in the system of State Government e-Procurement portal www.wbtenders.gov.in
2. Both Technical bid and Financial Bid are to be submitted in technical (Statutory & Non- Statutory) and financial folder concurrently duly digitally signed in the website http://wbtenders.gov.in. The Technical Bid and Financial Bid are to be submitted online within the time limit mentioned in the NIT. The documents submitted by the bidders should be properly indexed & digitally signed.
3. The intending tenderers are required to quote the rate online only. No offline tender will be entertained.
4. Contract documents, specification, terms & condition, schedule of various items of work along with condition of contract as laid down in W.B. F. No. 2911(i) 2911(ii) are to be strictly adhered to by the tenderers and for classification, if any, the same may be obtained from office of the Diamond Harbour Municipality, Diamond Harbour, South 24 Parganas during office hours of all working days up to 4:00 pm.
5. Non-submission of Earnest Money will lead to rejection of tender.
6. The security deposit will be deducted @ 10 % from progressive bill as per standing P.W.D. Rule.
7. The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL BID of the tenderer is found qualified by the 'Tender Evaluation Committee' as per G.O. No.- 46/MA/O/C-4/2M-11/2017, Dt.- 15th January, 2018. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
8. Where there is a discrepancy between the unit rate & total amount resulting from multiplying unit rate by the quantity, the unit rate quoted shall override.
9. Bids shall be remaining valid for a period not less than 210 (Two Hundred and Ten) days after opening of Financial Bid. If the bidder withdraws the bid during the validity period of bid without sufficient reason, the earnest money as deposited will be forfeited forthwith and the bidder would be debarred for a period of one year, from participating any tender.
10. Intending Bidders should clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. Tender Evaluation Committee, Diamond Harbour Municipality reserves the right to reject any or all of the Bid Documents and offer rate without assigning any reason whatsoever and is not liable for any cost that might have been incurred by the tenderer at any stage of Bidding.
11. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b)Apprentice Act. 1961 and (c) minimum wages Act. 1948 and allied notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
12. During the scrutiny at any period of time, if it comes to the notice of the tender inviting authority that the credential(s) and/or any other paper(s) of any bidder found incorrect/ manufactured/ fabricated, that bidder will not be allowed to participate in the tender and that application will be out rightly cancelled without assigning any reason thereof. The Tender Evaluation Committee, Diamond Harbour Municipality, reserves to right to cancel the N.I.T. and no claim in this respect will be entertained.
13. In case of any objection regarding prequalifying of an Agency that should be lodged to the Chairperson within1 (one) day from the date of publication of the list of qualified agencies and beyond that time schedule no objection will be entertained.
14. The tender inviting authority may verify hardcopy of credential(s) and/or all other document(s) of the tenderers, if itis felt necessary as per opinion of TIA. (i.e. Tender Inviting Authority) On verification, if it is found that the document(s) submitted by the tenderer is/are either manufactured or false, no work order will be issued in favour of said Tenderer.
15. Acceptance of the tender vests with the TIA.
16. No Departmental materials like cement/steel would be supplied to contractor. Other materials should have got approved by the Engineer-in-charge before use for the work. Proof of purchase of the construction materials are To be produced without fail. Rejected materials, if any shall be cleared from the site within 48 (forty-eight) hours of rejection.
17. No CONDITIONAL/ INCOMPLETE TENDER will be accepted under any circumstances.
18. Safety, Security and Protection of the Environment:
    The Contractor shall, throughout the execution and completion of the Works and the remedying of any defects there in:
    i) Have full regard for the safety of all persons and the Works (so far as the same are not completed or occupied by the department),
    ii) Provide and maintain at his own cost all lights, guards, fencing, warning signs and watching, when and where necessary or required by the Engineer-in Charge for the protection of the Works or for the safety and convenience of the public or others,
    iii) Take all reasonable steps to protect the environment on and off the Site and to avoid damage or nuisance to persons or to property of the public or others resulting from pollution, noise or other causes arising as a consequence of his methods of operation,
    iv) Ensure that all lights provided by the Contractor shall be screened so as not to interfere with any signal light of the railways or with any traffic or signal lights of any local or other authority.
19. Setting out of the work: The contractor shall be responsible for the true and perfect setting out of the work and for the correctness of the position, levels, dimensions and alignments of all parts of work. If any rectification or adjustment becomes necessary the contractor shall have to do the same at his own cost according to the direction of the Engineer-in-Charge. During progress of works, if any, error appears or arises in respect of position, level, dimensions or alignment of any part of the work contractor shall at his own cost rectify such defects to the satisfaction of the Engineer-in-Charge.

The current documents are required for different category of contractors: -

A.		For all bidders	i. Copy of Trade License from the respective Municipality, Panchayat etc. ii. Copy of PAN Card iii. Copy of latest IT return & latest Acknowledgement receipt. iv. Up-to date Professional Tax, Challan & Clearance Certificate. v. Valid 15 Digit GSTIN under GST Act, 2017. vi. Valid EPF Certificate with UpToDate Payment receipt. vii. Valid ESI Certificate with UpToDate Payment receipt.
B.		For Registered Unemployed Engineers' Co- Operative Societies and labour Co-Operative Societies: -	Nil.
C.		Credentials	1. **For first call of NIT:** Intending Tenderers should produce credentials of any similar nature of completed work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or, Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or, Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above; In case of running works, only those Tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer. 2. **For 2nd Call of NIT:** Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or, Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 25% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or, Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 75% or more and value of which is not less than the desired value at (i) above; In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e., the tenderer. 3. **For 3rd call of NIT:** i) Intending tenderers should produce credentials of similar nature of completed work of the minimum value of 20% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or, ii] Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 70% or more and value of which is not less than the desired value at (i) above; In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e., the tenderer. 4. Other terms and conditions of the credentials: - i) Payment certificate will not be treated as credential; ii) Credential certificate issued by the Executive Engineer or equivalent or competent authority of a State/ Central Government, State /Central Government undertaking, Statutory/ Autonomous bodies constituted under the Central/ State statute, on the executed value of completed/ running work will be taken as credential. Vide Notification No. 04-A/PW/0/10C-02/14 dated: 18.03.2015.**[Non-Statutory documents]**

D.	Earnest Money		2% of the estimated amount put to Tender. If the Quoted rate is more than the Estimated amount put to tender then additional earnest money beyond the initially submitted earnest money have to be deposited by the L1 bidder before issuance of L.O.A.
		a.	Initial Earnest Money Deposit (as mentioned in Sl. No. 1) shall accompany with Bid Proposal, in favour of the "The Executive Officer, Diamond Harbour Municipality," (Shall be paid by online internet bank transfer or NEFT or RTGS (as per GO No. 3975-F(Y) dt. 28.07.2016 of Finance Dept., Govt. Of West Bengal).
		b.	Earnest Money Deposit i.e. 2% of bid amount beyond **Initial Earnest Money** (if any) shall have to be deposited after acceptance of Bid Proposal.
		c.	Additional Performance Security Deposit @ 10% of the accepted amount is to be deposited in due course as per GoWB norms if the accepted amount to be found to be @80% or less than the departmental justified amount in terms of GO No. 4608 f(Y) dated 18.07.2018.
E.	Cost price of Bid documents		**NIL** (Only successful bidder has to purchase tender documents from the ULB at the time of agreement as per order of ULB G.O.- 452-A/PW/O/10C-35/10, Dt.- 26th July, 2011)
F.	Time of completion		Time of completion of the Contract is 210 days (stated above) calendar days from the date of issuance of Work Order.
G.	Site inspection & general information		Intending Bidders are required to inspect the site of the Project with particular reference to location and infrastructure facilities. They are to make a careful study with regard to availability of materials and their sources and all relevant factors as might affect their rates and prices. They are also to be acquainted with relevant IS specifications with latest amendments, relevant Schedule of rates OR, Clauses & Sub Clauses of the Bid documents, prevailing Govt. circulars & orders and to have fully acquainted with all details of work front, communications, underground utility services, seasonal weather and its variation, labours, water supply, existing & proposed site levels, position and diversion of transportation and barricading , if required, electricity and any other general information including topological condition & existing level and level pertaining to and needed – the work to be completed in time properly. The road crossings and cutting of permanent road shall be carefully inspected. All Testing of materials, Test Certificates of materials & relevant machinery calibration certificates and Bar Charts of the work shall be submitted respectively at their own expenses.
H.	Bid documents		A full set of Bid documents consists of 2 Parts. These are PART I :-Containing all documents in relation to the name of the firm applied – and credential possessed along with all documents as depicted in Sl. No. 4 along with this NieB and its all corrigenda's. **And** Section A: General specifications of materials to be used for house Connections. **PART II** :-Containing the Following Document. Bid Price / Price Schedule.(.xls format)
I.	Validity of Bid		A Bid submitted shall remain valid for a period of **210** calendar days from the date set for opening of Bids. Any extension of this validity period if required will be subject to concurrence of the Lowest Bidder.
J.	Withdrawal of Bid		A Bid once submitted shall not be withdrawn within the validity period. If any Bidder/Bidders withdraw his/their Bid(s) within the validity period then Earnest Money as deposited by him/them will be forfeited.
K.	Acceptance of Bid		The "Executive Officer, Diamond Harbour Municipality" will accept the Bid on recommendation of SLTC, AMRUT or UDMA Department. He does not bind himself to accept otherwise the lowest Bid and reserves to himself/herself the right to reject any or all of the Bids received without assigning any reason thereof.
L.	Intimation		The successful Bidder will be notified in writing of the acceptance of his Bid. The Bidder then becomes the "Contractor" and he shall forthwith take steps to execute formal Contract Agreement in appropriate " **W.B. form-2911** " with the "The Executive Officer, Diamond Harbour Municipality," and fulfil all his obligations as required by the Contract.

M.	Escalation of Cost		There will be no escalation in cost for materials or labour and the contract price mentioned in the contract stands valid till completion of the contract, and other obligation, if any.
N.	Payment		Payment will be made to the successful Bidder by the "Executive Officer, Diamond Harbour Municipality" according to the availability of fund periodically. No claim to delay in payment will be entrained. **Any type of payment would be made on the basis of completed work(s) only.** **The running bill shall be paid on the basis of fully completed connections. No payment shall be made for incomplete connection.**
O.	Influence		Any attempt to exercise undue influence in the matter of acceptance of Bid is strictly prohibited and any Bidder who resorts to this will render his Bid liable to rejection.

20. Registered Partnership Deed for Partnership Firm is to be submitted. The company shall furnish the Article of Association and Memorandum. Where an individual person holds a digital certificate in his own name duly issued to him by the company or the firm of which he happens to be a director or partner, such individual person, either belonging to an appropriate cadre officer of the company or an authorized partner of a firm, having a registered power of attorney empowered by the Board or by the firm, shall invariably upload a copy of registered power of attorney showing clear authorization in his favour, to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908. [Non-statutory documents]
21. The intending tenderers are required to quote the name of the farm, the rate in figures and the sign to signify above (+) or below (-) at the specified place on the BOQ.
22. Conditional and incomplete tender will be rejected straightway.
23. Issuance of work order as well as payment will depend on availability of fund and no claim whatsoever will be entertained for delay of Issuance of work order as well as payment, if any. Intending tenderers should consider these factors while quoting their rates.
24. Income Tax will be deducted from each bill of the contractor as per applicable rate and rules in force. Necessary deduction for GST will be made as per GST Act, 2017.
25. A cess of 1% (one percent) will be deducted from contractor's bill on account of the 'Building and other construction workers Welfare Cess Act.1996 (Act 28 of 1996) as per memo. no. 599A/4M-28/06 dt. 27.09.2006 of the Engineer -in-chief and Ex. Officio Secretary, PWD & PW (Roads) Dep't.
26. Successful Tenderers will be required to obtain valid Registration Certificate & Labour License from respective Regional Labour Offices where construction work by them are proposed to be carried out as per Clauses u/s 7 of West Bengal Building & other Construction Works' Act, 1996 and u/s 12 of Contract Labour Act.
27. Power of Attorney holders are not allowed to sign Tender Documents unless otherwise approved by Government.
28. The lowest bidder who participated in the tender, & failed to submit the EMD offline/online within the stipulated date and time, may be taken as a person trying to disturb the tendering process and he would be dealt with accordingly(legally) including blacklisting as per G.O No. 2254-F(Y) dt.24.04.2014.
29. Clause-25 of the conditions of contract of the West Bengal Form No. 2911/2911(ii) may be treated as an omitted one and there is no provision for arbitration for resolution of disputes that may arise out of the contracts to be entered into by the Department with the contractors for the purpose of carrying out execution of public works as per G.O No. 558/SPW dated 13- 12-2011 of P.W.D.
30. Successful tenderers will have to produce original Earnest money and other documents in original for verification prior to issuance of Work Order.
31. Successful tenderers will be required to observe the following conditions strictly:
    Employees' Provident Fund and Miscellaneous Provisions Act, 1952 and Employees State Insurance Act, 1948should be strictly adhered to wherever such Acts become applicable.
    Minimum wages to the workers shall be paid according to the rates notified and/or revised by the State Government from time to time under the Minimum Wages Act, 1948 in respect of scheduled employments, within the specified time as per law. Payment of bonus, wherever applicable, has to be made.
    Adequate safety and welfare measures must be provided as per the provisions of the Building and other Construction Workers' (Regulation of Employment & Conditions of Service) Act, 1996 read with West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Rules, 2004.
    All liabilities arising out of engagement of workers are to be duly met up before submission of bills for payment.
32. If there is any violation of any or all the relevant above criteria during execution of the job, it will render the concerned agencies ineligible for the work then and then or at any subsequent stage as may be found convenient.
33. Defect Liability Period & Security Deposit: Clause -17 of the conditions of the contract of the Printed Tender Form W.B. form No.2911(i)/2911(ii) and As par Notification No. **5784-PW/L&A/2M-175/2017 dt. 12.09.2017** of Principal Secretary, PWD.
34. Escalation of price on any ground and consequence cost overrun shall not be entertained under any circumstances. Rate should be quoted accordingly. No Price Variation will be allowed.
35. No extension of time will be allowed after completion of the stipulated date except under special circumstances.
36. If the dates fall on holidays or on days of band or natural calamity, the dates defer to next working days.
37. In case of inadvertent typographical mistake found in the specific price schedule of rates, the same will be treated to be so corrected as to conform to the prevailing relevant schedule of rates and / or technically sanctioned estimate.

38. No interest would be paid on the performance Security Deposit or earnest money or any other deposit.
39. Submission of false document by tenderer is strictly prohibited & if anybody found to do so, such action may be referred to the appropriate authority for prosecution as per relevant IT Act with forfeiture of earnest money forthwith.
40. If any tenders withdraw his tender before acceptance or refused without having any satisfactory explanation of such withdrawn, he shall be disqualified for making such tender to this department for a minimum period of one year.
41. The accepting authority does not bind him to accept the lowest tender and reserves the right to reject any or all tenders without assigning any reason.
42. Tenderers quoting un-workable & absurd rates in tender will be treated as informal & liable to be rejected.
43. Canvassing in connections with the tenders strictly prohibited & the tenders submitted by the Contractor who are in respect of canvassing will be liable to rejection.
44. The contractors must satisfy to the department about the payment of their income Tax & Sales Tax & other Commercial Taxes. Necessary challans & Clearance Certificate from Income Tax Officer & Commercial Tax Officers need to be submitted when asked for.
45. The notice inviting tender will also form a part of the Tender.
46. Tenderers should also please note that as soon as the work order will be issued, the site will be made available to them and the work need be started immediately.
47. Notwithstanding anything contained in this notice inviting tender, the other terms and conditions as laid down in the guideline of PWD and Government of West Bengal will be binding upon all concerned.
48. There shall be no Provision of Arbitration.
49. Precautions during works: The contractor shall carefully execute the work without disturbing or damaging underground or overhead service utilities viz. Electricity, Telephones, Gas, Water pipes, Sewers etc. In case disturbances of service utilities is found unavoidable the matter should immediately be brought to the notice of the Engineer-in-Charge and necessary precautionary measures as would be directed by the Engineer-in-Charge shall be carried out at the cost and expenses of the contractor. If the service utilities are damaged or disturbed in any way by the contractor during execution of the work, the cost of rectification or restoration of damages as would be fixed by the Engineer-in-Charge concerned will be recovered from the contractor.
50. If the stipulations in the various tender documents be found to be at variance in any respect, one will override others, only to the extent as those are at variance, in the order of precedence as given in the list below:

    1) Letter of Acceptance,
    ii) Corrigendum, addendum, minutes etc. before opening of tender,
    iii) Minutes of the Pre-Bid meeting,
    iv) Special provisions/ terms and conditions (Section-D),
    v) NIT and Conditions & Requirements for Tendering (Section-B),
    vi) General conditions of Contract (Section-C),
    vii) General Specifications of workmanship and Materials for Civil works (Section-E),
    viii) Detailed Technical Specifications with Description of Project (Section-A)
    ix) BOQ/Price-schedule,

    The willing bidders are requested to go through this NIT carefully. If they find any discrepancy or ambiguity in any Clause/Clauses of this NIT or any Clause/Clauses is/are not clear to them, they should bring it to the notice of the Tender Inviting Authority in the Pre-Bid Meeting itself and the Authority or his representative shall rectify or adjust or explain the meaning of the said Clause. Any discrepancy or ambiguity found by the contractor in any Clause of the NIT after opening the financial bid, the explanation of this Authority is final and binding to the Contractor. No extra payment shall be payable to the Contractor in this regard under any circumstances.

If the bid value is 80% or less of the Estimated *Amount Put* to tender, the L1 bidder will have to submit additional performance security @10% of the tendered amount within 7 (seven) working days from the date of issue of letter of acceptance and at the same time prior to issuance of W.O, in the form of Bank Guarantee (BG) from any scheduled bank, failing which EMD will be forfeited and the tender will be terminated.

Diamond Harbour Municipality

P.O.- Diamond Harbour, South 24 Parganas, Pin- 743 331

website: diamondharbourmunicipality.org // e-mail: dh.municipality@gmail.com

Memo no: -

Date: - 03.09.2026

Date and Time Schedule:

1.	Publishing Date	07/09/2026 at 10:00AM.
2.	Document download / sale start date	07/09/2026 at 11:00AM.
3.	Bid submission start date	07/09/2026 at 12:00PM.
4.	Pre-Bid Meeting (at the chamber of Executive Officer along with all relevant documents)	14/09/2026 at 12:00PM.
6.	Bid Submission closing date	28/09/2026 at 16:00PM.
7.	Bid Opening date	30/09/2026 at 16:30PM.
8.	Date of uploading list for Technically Qualified Tenderers (on line)	To be notified later

03/09/2026

Executive Officer
Diamond Harbour Municipality

Executive Officer
Diamond Harbour Municipality
South 24 Parganas

Memo no: - 3172/(8)/K-12/DHM/26 Date - 03.09.2026

Date: - 03.09.2026

Copy forwarded for information and broad publication in his/her notice board to-

1. The District Magistrate, South 24 Parganas.
2. The State Mission Director, AMRUT, Shubhanna, 8th & 10th Floor, Bidhannagar, Kol.-64.
3. The Administrator, Diamond Harbour Municipality and Sub-Divisional Officer, Diamond Harbour Sub-Division.
4. The Chief Engineer in-charge, Water Supply Sector, KMDA, Unnayan Bhavan, Salt Lake, Kol.-64
5. The Superintending Engineer, GRWW, Water Supply Sector, KMDA
6. The Executive Engineer, Division - III, GRWW, Water Supply Sector, KMDA.
7. The Finance Officer, Diamond Harbour Municipality.
8. The Office Notice Board, Diamond Harbour Municipality for wide circulation.

03/09/2026

Executive Officer
Diamond Harbour Municipality

Executive Officer
Diamond Harbour Municipality
South 24 Parganas

SECTION-"A"

INSTRUCTION TO BIDDERS

General Guidance for e-Tendering :

Instruction /guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-tending.

1. **Registration of contractor**:
   Any contractor willing to take part in the process of e-tending will have to be enrolled and registered with the Government e-procurement system; through logging on to http://wbtenders.gov.in (the portal of tenders of Government of West Bengal) the contractor is to click on the link for e-tendering site as given on the web portal.
2. **Digital Signature Certificate (DSC)**:
   Each contractor is required to obtain a Class-II or Class –III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount.
   Details are available at the Web Site stated in Clause A.1above. DSC is given as a USB e- Token.
3. **Search & Download**:
   The contractor can search and download N.I.T. & Tender Document(s) electronically from computer once he logs onto the web site mentioned in Clause A.1 using the Digital Signature Certificate. This is the only mode of obtaining tender documents. Search, view and download could be done as guest viewer.
4. **Participation in one work as more than one bidder**:
   A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of affirm. If found to have applied severally in a single job all his applications will be rejected for that job.
5. **Submission of Tenders**:
   Tenders are to be submitted through online to the website stated in Clause A.1 in two folders at a time for each work, one in Technical proposal & the other is Financial Proposal before the prescribed date and time using the Digital Signature Certificate (D.S.C.). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed in to non-readable formats).

A. **Technical Proposal**
The Technical proposal should contain scanned copies of the following in two cover (folder).
I. Statutory Cover containing the following documents:

Sl.	Details of Documents
i.	Prequalification Application (Sec-B, Form-I)
ii.	Affidavit "Y"
iii.	Structure and Organization (Sec-B, Form-II)
iv.	Contractor's Equipment (Sec-B, Form-III)
v.	Experience Profile (Sec-B, Form-IV)
vi.	Payment of Earnest Money should be remitted online either by 'Net Banking' (having their account anylisted bank with such facility) through ICICI Bank Payment Gateway, or through RTGS/NEFT, using onlinepre-filled challans generated in the system of State Government e-Procurement portalwww.wbtenders.gov.in
vii.	Tender Form No. 2911(ii) & N.I.T. (downloaded properly and upload the same Digitally Signed). The rate willbequoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. There is no provision for quoting rate / any other information in the tender document / NIT. In case quoting any rate in tender Form No. 2911(ii), the tender is liable to be summarily rejected.
viii.	Special terms & conditions and specification of works.

II. Non- Statuary Cover Containing the following documents :

Sl. No	Category Name	Sub-Category Name	Details of Document Submitted.
i.	Certificate(s)	Certificate(s)	a. Up-to date Professional Tax (PT) deposit receipt Pan Card, b. Latest IT& Latest Saral for the Assessment year. c. GSTIN, GST Act, 2017
ii.	Company Details	Company Details-I	a. Registration Certificate under Company Act. (If any). b. Trade License issued by Municipality/ Panchayat. c. Registered Deed of Partnership Firm/Article of Association & Memorandum. d. Registered power of Attorney (For Partnership Firm/Private Limited Company).

		Company Details-II	i. Validity clearance certificate from A.R.C.S. are to be submitted by the Registered Labour Co-operative and Engineers Co-operative Societies. ii. Resolution copy of Annual General Meeting (where power has been delegated to the Society member on behalf of the respective society to use Digital Signature Card), Registration Certificate/Bye Laws issued by the Co-operative Department to the respective Societies are to be submitted by the Registered Unemployed Engineers' Co- Operative Societies and Registered Labour Cooperative Societies.
iii.	Credential	Credential	The prospective bidders shall have, attested photocopies /Original documents of credentials showing satisfactory completion of similar nature in a single work as stated in Sl. 19.C of this NIT
iv.	Financial Information	Audit Report / Profit & Loss A/C and Balance Sheet (Last 3 years)	Registered Unemployed Engineers' Co-operative Societies and Registered Labour Co-operative Societies must furnish Audit Report audited by the Co-operative Department with fees Challan.
v.	MANPOWER		
		1.TECHNICAL PERSONNEL	1. List of sufficiently qualified technical person (as per Sl No 4 of NIeB)
		2.TECHNICAL PERSONNEL ON CONTRACT	1. List of technical personnel employed under the organization (or on contact basis) in details with name, qualification, experience and, address with contact number.
	DECLARATION	DECLARATION 1	1. Bank Solvency Certificate (As per NIeB)
		DECLARATION 2	2. Valid Document in support of annual turnover (As per NIeB)
		DECLARATION 3	3. Corrigendum and additional document (if any).

Note: Failure of submission of any of the above-mentioned documents (as stated in 5/A/I & 5/A/II) will render the tenderer liable to summarily rejected for both statuary and non-statuary cover.

B. Tender **Evaluation**:

i. Opening & evaluation of tender: No exemption is allowed from payment of EMD,
ii. Opening of Technical proposal: Technical proposal will be opened by the TIA.
iii. Intending tenderers may remain present if they so desire.
iv. Cover (folder) for statutory documents should be open first & if found order, cover (folder) for non-statutory documents will then be opened. If there is any deficiency in the statutory documents the tender will summarily be rejected.
v. Decrypted (transformed in to readable format) documents of the non-statutory cover will be downloaded & handed over to the tender evolution committee.
vi. Summery list of technically qualified tenderers will be uploaded online.
vii. Pursuant to scrutiny & decision of the TIA, the summery list of eligible tender & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
viii. During evaluation the TIA, may summon of the tenderers & seek clarification /information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

C. Financial **proposal:**

i. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate (percentage Above / Below / At Par) online through computer in the space marked for quoting rate in the BOQ.
ii. Only downloaded copies of the above documents are to be uploaded virus scanned & digitally signed by the contractor.

D. Rejection of Bid:

The Employer (Bid accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (Bid accepting authority) action. The Bidder whose Bid has been accepted will be notified by the Bid Inviting and Accepting Authority through acceptance letter/ Letter of Acceptance. The Letter of Acceptance will constitute the formation

of the Contract.

The Agreement in Printed Bid Form (form no. 2911) will incorporate all necessary documents, e.g. NIe-B , all addenda-corrigendum, different filled-up forms (Section –B), Price Schedule and the same will be executed between the Bid Accepting Authority and the successful Bidder.

SECTION – B

FORM – I

PRE-QUALIFICATION APPLICATION

(To be furnished on Company's Letter Head)

To,
The Executive Officer
Diamond Harbour Municipality 71,
Diamond Harbour, S 24 Parganas
West Bengal- 743 331.
Ref: Tender for
_____ (Name of work)
Ref. No.

Sir,
Having examined the Statutory, Non-Statutory & N.I.T. documents, I/We hereby submit all the necessary information and relevant documents for evaluation.
The application is made me/us on behalf of_____ in the capacity _____ duly authorized to submit the order.
The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith.
We are interested in bidding for the work(s) given in enclosure to this letter.
We understand that:
1) Tender Inviting & Accepting Authority/Engineer-in-charge can amend the scope & value for the contract bid under this project.
2) Tender Inviting & Accepting Authority/Engineer-in-charge reserve to right to reject any application without assigning any reason.

Enclosure(s): e-Filling:
1) Statutory Documents.
2) Non-Statutory Documents.
Date: _____

_____
Signature of applicant including title and capacity in which application is made

SECTION-B

AFFIDAVIT- "Y"

(To be furnished in Non–Judicial Stamp Paper of 50/-by duly notarized)

1. I, the undersigned do certify that all the statements made in the attached documents are true and correct. In case of any information submitted is proved to be false or concealed, the application may be rejected and no objection / claim will be raised by the undersigned.

2. The undersigned or any of our constituent partner also hereby certifies that neither our firm nor any of its constituent partners have abandoned any work nor any of our contract have been abandoned or rescinded or blacklisted during the last 5 (five) years. If found, such abandonment or rescission or blacklisted in future, the undersigned or any of our constituent partner will be fully liable and be considered as disqualification towards eligibility and also be rejected at any stage without any prejudice.

3. The undersigned also hereby certifies that neither our firm nor any of its constituent partners have failed to executed more than one works contract under any directorate of Public Works Department and that neither our firm nor any of its constituent partners was terminated by any sub-rule under Clause 3 of Tender Form No. 2911 and that neither our firm.
4. The undersigned would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.

5. The undersigned understands that further qualifying information may be requested and agrees to furnish any such information at the request of The Department.

6. Certified that I have applied in the tender vide NIT Ref. No.....& Tender ID: ..... of the Executive Officer, Diamond Harbour Municipality, Diamond Harbour of S 24 Parganas in the capacity of individual/ as a partner of a firm & I have not applied severally for the same job and also not applied more than two works anywhere per set of required machineries.

7. The undersigned also hereby certifies that the Bid shall remain valid for a period not less than 120 (one hundred twenty) days, after the dead line date for Bid submission.

8. I / we do hereby certify that I shall bring all requisite technical personnel and /or plants/ testing machineries / equipment for all the items of works as per N. I. T. and as per BOQ and as per direction of the Engineer-in-Charge at the time of execution of work at site even if upon technical evaluation I am declared as "qualified" without having all the requisite technical personnel and /or plants/ testing machineries / equipment at the time of submission of tender.

Date:

_____

Signature, name and designation
Of Authorized Signatory.

For and on behalf of _____
(Name of the Applicant)

SECTION B
FORM – III
STRUCTURE AND ORGANISATION
(To be furnished on Company's Letter Head)

1. Name of the Applicant:
   _____

2. Office
   Address:_____
   _____Telephone No:_____Fax No:_____

3. Name and Address of the Bankers :
   _____
   _____
   _____

4. Attached an organization chart:
   _____
   showing the structure of the company
   with name of key personnel and
   Technical staff with Bio-data.
   Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation.

_____
Signature of Applicant including title and capacity
in which applications made.

SECTION B

FORM IV

EXPERIENCE PROFILE

(To be furnished on Company's Letter Head)

Name of the Firm: -

_ _____ Address: -

_____

List of projects completed that are similar in nature to the works having more than 40% (Forty) percent of the project cost executed during the last 5 (Five) Financial years.

Name of the Employer	Name location & Nature of work	Name of consulting Engineer responsible for supervision	Contract price ( )	Percentage of participation of Company	Original Date of start of work	Date of commencement	Schedule date of completion	Actual date of completion of work	Reason for delay in completion (If any)

Note:

1. Certificate from the Employers to be attached.
2. Non-disclosure of any information in the Schedule will result in disqualification of the firm. Please fill all the Forms; failing without which the Technical Bid shall be treated as non-responsive.
3. Applicant may add necessary column and space, if required from his/her end.

SECTION B

FORM V

FINANCIAL STATEMENT

B.1 Name of Applicant:

B.2 Summary of assets and liabilities on the basis of the audited financial statement of the last five financial years.
(Attach copies of the audited financial statement of the last five financial years)

	1st Year (`In lakh)	2nd Year (`In lakh)	3rd Year (`In lakh)	4th Year (`In lakh)	5th Year (`In lakh)
a) Current Assets: (It should not include investment in any other firm)					
b) Current liabilities: (It should include bank over draft)					
c) Working capital: (a) – (b)					
d) Net worth: (Proprietors Capital or Partners Capital or Paid up Capital + Reserve and surplus)					
e) Bank loan/ Guarantee: (As per clause G.2. with all sub clauses)					

B.3 Annual value of construction works undertaken :						
Work in hand i.e. Work order issued	Last Six Years					

Signed by an authorized officer of the firm

_____

Title of the officer

_____

Name of the Firm with Seal

Date_____

30 % as solvency certificate from any Nationalized Bank.

SAMPLE FORMAT FOR EVIDENCE OF ACCESS TO OR AVAILABILITY OF CREDITFACILITIES

BANK CERTIFICATE

This is to certify that M/s _____ is a

reputed company a good financial standing bearing account no. .....With our branch.

If the contract for the work, namely .....

TenderID.....dated: -.....

Ref.No..... is awarded to the above firm, we shall be able to provide overdraft/credit facilities to the extent of

(.....%).....(Rupees.....

....)Only to meet their working capital requirements for executing the above contract, if he fulfill our terms& condition of

Loan, / O.D.

Signature of Bank Manager

Address of the Bank: -

N.B.: -Certificate should be on the letter head of the bank. & Certificate should be issued on date after publication of tender.

Check List:

The following documents are to be uploaded at the time of submission of tenders through-tendering process.

1. Valid West Bengal GST Registration No. .....
2. Completion certificate along with certificate of payment received for works of similar type and of values as mentioned above individually for the above tenders from an officer not below the rank of Executive Engineer/DDO of the concerned Department.
3. Professional Tax enrollment & updated P tax challan. Please check your turnover &submit Professional Tax accordingly.
4. Annual Profit & Loss Account & Balance Sheet from chattered accountant for last 3 (three)financial years for works up-to 25 lakhs & for works beyond 25 lakhs audited balance sheets must be submitted for the last five financial years. The registration number of Chattered Accountant must be prominently shown in the Audit Report.
5. Duly filled Application Form I, Affidavit "Y" from the bidders must be submitted as per sample pro-forma provided. Structure and Organization Form III, Structure and Organization Form III, Experience Profile, Financial Statement & Solvency Certificate as per NIT.
6. Credential and Turnover as per Basic Qualification Criteria mentioned above.
7. " GST Registration Certificate"
8. PAN Card No., Provident Fund Certificate, Employees State Insurance Certificate,
9. a) List of ongoing works and ongoing progress certificate with up-to-date financial status to be issued not below the rank of Executive Engineer of the concern department.

SECTION - C

SPECIAL TERMS & CONDITIONS

1. All works are to be carried out according to specification for repair or original works in force as per Schedule of rates, P.W. Deptt. Govt. of West Bengal w.e.f. **01.12.2015.**
2. Rate quoted must be inclusive of all taxes & incidental charges. Quotation of rate should be done both in figures & words with full signature ofthe tenderer.
3. Any bidder who have failed to execute more than one works contract under any Directorate of this department and was terminated by any sub-rule under clause 3 of Tender Form no:- 2911 or terminated under any clause of standard bidding documents by the Engineer-in-charge /Employer during last three years will not be eligible to participate in any bid under any Directorate under this Department for another 2 (Two)years from the date of imposition of last termination notice by the Engineer-in-Charge / Employer.
4. The tender should also note no claim for idle labour or for cost of surplus materials will be entertained, if during progress of work is suspended for the reasons beyond control of the department & if at the same time the remaining portion of work is declared terminated, the Contactor should make his work programmer accordingly & arrange for removal of surplus materials from the site at his own cost for which no claim will be entertained.
5. The Contractor shall comply with, provisions of the apprentice's act. 1961 & and the rules & order issued amended from time to time, if he fails to do so, his failure will be breach of Contract & the Superintending Engineer, in this description shall cancel the contract. The Contractor shall be liable for any pecuniary liability of anything on account of any violation by him of the provision of Act.
6. In order to offer wide scope of employment among unemployed Engineer, **Degree & Diploma holders**, if has been decided by the Govt. that the following instructions should be followed in the matter of engagement of un-employed Engineer, Degree & Diploma Holder by the bonafied outside Contractors participation in "Open tender" work under P.W.D.

i) For work costing of Rs. 50,000/- (Rupees fifty thousand & up to Rs. 2,00,000/- (Rupees two lakh) bonafide Contractor irrespective of the fact whether he is a Degree or Diploma holder himself shall engage at least one Diploma holder.

ii) For work costing above Rs. 2, 00,000/- (Rupees two lakh) & up to Rs. 10, 00,000/- (Rupees ten lakh) each bonafide outside
Contractor shall engage at least one Degree Holder.

iii) For works costing above Rs 10, 00,000/- (Rupees ten lakh) up to any limit each bonafide outside Contractor shall engage at least one Degree holder & one Diploma Holder.

iv) Authorized Agents or representatives as & when appointed by enlisted Class-II & Class-I Contractors of the Department as well asbonafide as per provisions of the contract of the Department for supervision of work on their behalf should be Degree Holder &Diploma Holder in Engineer.

v) In pursuance of above, the successful contractor shall have to satisfy the department with evidence as regards employment of technical personals according to the above direction & to satisfy the department on the above points at the time of purchasing tender.

7. The work approved appearing anywhere in the tender documents mean approved by the Engineer-in-charge.
8. Whenever the work & near the site of work appears in the tender documents these shall mean anywhere within 300 (three hundred) meter the site of work for the proposed construction.
9. All works will have to be done according to the specifications by the Engineer-in-charge before the work is taken up or as modified by him hereinafter. The exhibits appearing there in or tender notice indicate the nature of work to be done.
10. All sorts of tools, plants machineries implements & helper, materials are required for proper execution for the work shall have to be provided by the contractor at his own cost for hire charge, to & from else, deprecation, damage etc. of such tools & plants machineries implements helper, materials etc. would be paid by this department except rate specifically in this context.
11. The contractor should give all notices & pay all fees required to be given of paid by any stature of any regulations or by laws & local or other statutory which be applicable to the work & shall keep all Govt. servant in dominated against all penalties, liabilities, of every mind of breach of such stature regulation or by laws.
12. The contractor shall comply with contract labour (Regulation & abolition) Act. 1979, read with West Bengal Contract Labour (Regulation &abolition) Rules 1972 & the rules & other issued there in from time to time. The contractor shall be bound to furnish the Engineer-in-charge will return particulars by date as are called for from time in connection with the implementation of the same failure of will be breach of contract& Engineer-in-charge may at his description take necessary measure over contract.
13. The contractor shall have to submit application for obtaining performance from the appropriate authority as per above act. In prescribed in triplicate given below along with the application after obtaining the principal Employer's Certificate
14. The rate quoted by a tenderer shall be inclusive of all labour, materials charges & post (including) the freight & transport charges, Sales Tax, Royalty etc.) So as many have to be proper & complete finish including stacking as directed.
15. In case of supply minor minerals, the suppliers have to produce authenticated document regarding payment of Royalty to the appropriate authority before finalization of his/her payment. In case of finalized item involving use of minor mineral the contract has to satisfy the Engineer-in charge about the payment of Royalty of minor minerals before finalization & in running A/C bill, if necessary, by production of the authenticated documents of appropriate authority.
16. All rates must be inclusive of cost of all materials unless specified in the contract.
17. All materials will have to be supplied by the contractor by an agreement except for the following which will be made available from department go-down, the rates noted below, the cost will be deducted from the progressive bills, No cost for carriage of ornamental materials from departmental go-down, so noted below will be entertained.
18. In the event of any bonafide mistake in the printed cost of schedule, then in that case rate, unit & items will be

exclusively covered by P.W.D. Schedule of Rates as valid as on the date of NIT.

19. No extra payment will be paid for mending goods any damages, defects, rectification etc.

20. All materials to be used in work should be of approved quality. The thus lies with the contractor to get the materials approved by the department before procurement of the same.

21. All materials shall be approved by the Engineer-in-Charge and testing charges for all materials shall be borne by the contractor.

22. For Roof treatment work: APP Modified Bituminous Membrane: The security deposit @10% of the executed value shall be retained from the value of work bill till completion of the guarantee period which shall be for a period of 6(Six) years from the date of completion of the work. If any defect observed within the guarantee period, the firm shall have to rectify the defect on their own cost very promptly on receipt of report for such type. The 75% of the total security deposit will be refunded after successful completion of 5(Five) years and balance security deposit will be refunded after successfully completion of 6(Six) years.

23. Consumptions of departmental materials will be guided as per provision in the Schedule of rates (P.W.D.) as valid as on the date of NIT.

24. The Contractor should get acquainted with the site condition before submission of tender & no claims regard accessibility of site, accessibility of water etc. will be entertained.

25. In the purpose of clause no. 12 of the agreement from the concerned agency schedule of rates which was in force at the time of acceptance offender will be applicable.

26. All works are to be done as per general conditions & the general specification the "Circle Schedule' This circle schedule shall mean the P.W.D. Schedule of rates of building works, materials (Pertaining to building works) and Labour which are enforcement in the date of tender opening.

27. If any discrepancy arises between two similar clauses on different notification(s), the clause as stated in later notification will supersede the former one in the following sequence: -

All conditions & clauses of W.B.F. 2911 (ii)

Special terms & Conditions & Specifications.

Notice Inviting Tender

Schedule of probable items with approximate quantities.

The Circle Schedule as defined in Clause-I therefore

28. All works covered in the Clauses appearing herein after shall be deem from a part of the appropriate item or items of works appearing in Schedule of which they relate, whether specifically mentioned in any un-schedule otherwise mentioned than extra payment will not be made for particular works.